

August 3, 2009

Dear Parents,

Our After School Program begins on Monday, September 14th and will run from 2:30 - 5:30 pm, Monday through Friday and 11:00 to 5:30 on early dismissal days. We will not be in session on holidays and snow days.

In order for your child to participate in this program, we need to have the attached registration form completed, signed, and returned no later than September 11th. Please indicate the days that you plan to send your child on the enclosed calendar. You will be billed at the end of each month.

Fees for this program will be \$8.00 per hour for one child. A second child will be charged at a rate of \$4.00 per hour.

Thank you for your cooperation.

Sincerely,

Sr. Stephen Gerard, O.P.

St. Paul School
After School Program
Registration Form
2009-2010

Child's Name _____ Grade _____

Home Address _____

Home Telephone Number _____

Allergies _____

Mother

Cell Number _____

Work Number _____

Father

Cell Number _____

Work Number _____

My child may be picked up by the following persons:

Other persons to contact if my child needs to be picked up early due to illness or emergency:

Name _____

Phone _____

Name _____

Phone _____

Name _____

Phone _____

If my child is to be picked up by someone other than the persons above, I

will call the school and give the name of the person and also give the code word I have provided below. This should be a word known only to the school staff and myself.

Code Word: _____

I understand that all persons picking up my child must be prepared to show proper identification if unknown to the staff.

I understand that my child must be picked up by 5:30 p.m. If I am late, I will be charged an extra \$5.00 for that day. Any child who is repeatedly picked up after 5:30 p.m. will be asked to leave the After School Program.

Parent/Guardian Signature